

City of Isle of Palms, South Carolina
Requests for Proposals
RFP 2024-02
Bulk container collection and disposal sanitation services

In compliance with the City of Isle of Palms procurement ordinance, the city is accepting proposals for bulk container collection and disposal sanitation services. The successful bidder will be responsible for servicing approximately ninety (95) containers located throughout the island. Most containers are four (4) to eight (8) cubic yards in size and require service one (1) to three (3) days per week.

Proposals should be submitted to the following:

Desirée Fragoso
City Administrator
City of Isle of Palms
1207 Palm Boulevard
Post Office Box 508 Isle of Palms, South Carolina 29451

Deadline for Questions: The deadline for questions is **Friday, June 7, 2024**. Questions should be directed to Donnie Pitts, Public Works Director, in writing at dpitts@iop.net. Questions received before this deadline will be answered via addendum posted on the City's website at <http://www.iop.net/requests-for-bids-proposals>. Questions received after this deadline will not be answered. If an addendum is issued, proposers must acknowledge receipt of the addendum with their proposal.

Deadline for Submissions: The deadline for submission is **2:00 p.m., Friday, June 14, 2024**. Proposals will be received at 1207 Palm Boulevard, Isle of Palms, South Carolina 29451 in a sealed envelope. Sealed envelopes must be clearly marked "RFP 2024-02, Bulk container collection and disposal sanitation services" and include one (1) hard copy and one (1) electronic copy saved to a USB flash drive. It will be the responsibility of the proposers to verify receipt by the City.

Proposals will be evaluated using, but not limited to, the following criteria: overall proposal suitability, a clear and organized proposal, price competitiveness, quality, and timeliness of previous work performed. Bidders will further be evaluated on their experience, qualifications, and references.

Contract terms and conditions will be negotiated upon selection of the winning bidder for this RFP. All contractual terms and conditions will be subject to review by the City of Isle of Palms.

Proposals may be delivered by hand or by mail, but no proposal shall be considered which is not actually received by the City at the place, date and time appointed by the City and the City shall not be responsible for any failure, misdirection, delay or error resulting from the selection by any bidder of any particular means of delivery. Proprietary

and/or Confidential Information: Your proposal is a public document under the South Carolina Freedom of Information Act (FOIA), except as to information that may be treated as confidential as an exception to disclosure under the FOIA. If you cannot agree to this standard, please do not submit your bid. All information that is to be treated as confidential and/or proprietary must be CLEARLY identified, and each page containing confidential and/or proprietary information, in whole or in part, must be stamped and/or denoted as CONFIDENTIAL, in bold, in a font of at least 12-point type, in the upper right-hand corner of the page. All information not so denoted and identified will be subject to disclosure by the City.

Proposers acknowledge and agree that the City will not be liable for any costs, expenses, losses, damages (including damages for loss of anticipated profit) or liabilities incurred by the respondent or any member of the respondent's organization as a result of, or arising out of, submitting a bid, negotiating changes, or due to the City's acceptance or non-acceptance of the proposal or the rejection of any and all proposals. Proposers are responsible for submission of accurate, adequate and clear descriptions of the information requests. Neither issuance of the RFP, preparation and submission of a response, nor the subsequent receipt and evaluation of any response by the City of Isle of Palms will commit the City to award a contract to any respondent even if all the requirements in the RFP have been met.

Proposers must have or be able to procure an Isle of Palms Business License.

The City of Isle of Palms reserves the right to accept or reject any and all proposals, or any parts thereof; to waive irregularities or informalities in any proposal received to allow the proposal to be considered; to negotiate terms and conditions with Proposers; and to select a Bidder or to cancel in whole or in part this RFB, if it is in the best interest of the City to do so. Those proposals determined not to be in compliance with provisions of this RFP and the applicable laws and or regulations will not be processed.

By signing its bid, Proposer certifies that it will comply with the applicable requirements of Title 8, Chapter 14 of the South Carolina Code of Laws and agrees to provide the City upon request any documentation required to establish either: (a) that Title 8, Chapter 14 is inapplicable both to Bidder and its subcontractors or sub-subcontractors; or (b) that Bidder and its subcontractors or sub-subcontractors are in compliance with Title 8, Chapter 14. Pursuant to Section 8-14-60, "A person who knowingly makes or files any false, fictitious, or fraudulent document, statement, or report pursuant to this chapter is guilty of a felony and, upon conviction, must be fined within the discretion of the court or imprisoned for not more than five years, or both." Bidder agrees to include in any contracts with its sub- 4 contractors language requiring its subcontractors to (a) comply with the applicable requirements of Title 8, Chapter 14 and (b) include in their contracts with sub-subcontractors, language requiring the sub-subcontractors to comply with the applicable requirements of Title 8, Chapter 14

Proposals shall be evaluated based on cost per cubic yard, given a current list of containers to be serviced. Also important in the evaluation will be service delivery to the

City and/or service delivery references from other contracting entities for which the contractor has performed services. The successful bidder must enter in to the attached contract for the services to be provided pursuant to this bid. In the event of any conflict, the contract shall control.

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Instructions to Bidders

In submitting a proposal, the bidder represents that he or she has visited all proposed service locations and determined the nature of the work and the difficulties attending execution of the work, including those bearing upon access, transportation, disposal, fluctuations in frequency of service, uncertainties of weather and all other matters which can in any way affect the work under the contract for services.

Questions concerning the nature and scope of work should be directed to Donnie Pitts, Public Works Director (843) 224-9265.

PROPOSAL FOR BULK CONTAINER SANITATION SERVICES

Submitted by:

Contractor Name: _____

Authorized By: _____ Title: _____

Address: _____

City, State, Zip Code _____

Email _____

Telephone Number _____

The above named Contractor hereby proposes to provide collection and disposal services for certain bulk containers as indicated on the schedule provided by the City of Isle of Palms included in this package as EXHIBIT I.

In providing this service, the above named Contractor proposes to charge the City of Isle of Palms \$_____ per cubic yard. Given an approximate annual volume of 90,000 cubic yards, this per cubic yard charge would equate to \$_____ annually.

If this proposal is approved and accepted by the Isle of Palms City Council, the above named Contractor understands that it will be expected to enter into the contract attached to the Request for Proposal.

BY: _____ (Signature)

_____ (Typed name)

_____ (Title)

_____ (Date)

STATE OF SOUTH CAROLINA
COUNTY OF _____

Subscribed and sworn to before me _____, a Notary Public in and for the jurisdiction aforesaid, on this _____ day of _____, 2024. My Commission Expires: _____

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Exhibit I

Detail List of Dumpsters to be Serviced

** This list is current as of May 2024. Contractors should expect additions, deletions and changes in service frequency **

Location Name	Location Address	(A) Size in Yards IN YARDS	(B) # of Containers at Location CONTAINERS	(C) Days Serviced per Week SERVICE
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Name of location	Address	R=recycle, G=Garbage V=Vegetation	Size of can	Number of cans	Type	Number of days serviced	Yards per week
Acme Cantina	31 J C Long Blvd	G	8	1	MSW	4	32
Acme Cantina	31 J C Long Blvd	G	6	1	MSW	4	24
Broadwalk Inn	Palmetto Blvd	G	4	2	MSW	3	24
Broadwalk Inn	Palmetto Blvd	G	4	1	RCY	3	12
Boat House Restaurant	101 Palm Blvd	G	8	1	MSW	5	40
Citadel Beach House	4700 Palm Blvd	G	6	1	MSW	2	12
Ocean Park Center	1400 Palm Blvd	G	8	1	MSW	5	40
Recreation Dept	24-28th Avenue	G	6	1	MSW	1	6
Links Clubhouse/Edgar's	101 Back Bay	G	4	1	RCY	2	8
Links Clubhouse/Edgar's	101 Back Bay	G	8	1	MSW	2	16
Links Golf Course	5 Dunes Ridge	V	30	1	VEG	on call	
Links Golf Course	5 Dunes Ridge	G	8	1	MSW	1	8
Long Island Café	1515 Palm Blvd	G	4	1	MSW	3	12
Long Island Café	1515 Palm Blvd	R	6	1	RCY	3	18
Lutheran Retreat Center	21st J C Long Blvd	G	8	1	MSW	1	8
1140 Ocean Blvd Condos	1140 Ocean Blvd	G	8	1	MSW	3	24

Ocean Club Villas	9510 Palmetto Blvd	G	4	8	MSW	3	96
Ocean Inn	1100 Pavilion Drive	G	4	1	MSW	1	4
Kangaroo (Circle K)	1206 Palm Blvd	G	8	1	MSW	2	16
Kangaroo (Circle K)	1206 Palm Blvd	R	8	1	RCY	3	24
Post Office	1000 Palm Blvd	G	6	1	MSW	1	6
Sea Biscuit Café	21 J C Long Blvd	G	2	1	MSW	2	4
Sea Cabins Condos	1300 Ocean Blvd	G	8	4	MSW	3	96
Seascape Condos	9002 Palmetto Blvd	G	8	2	MSW	2	32
Seaside Villas	14 th Ave	G	8	2	MSW	3	48
Shipwatch Condos	7600 Palmetto Blvd	G	8	4	MSW	3	96
The Co-op	1515 Palm Blvd	G	6	1	MSW	2	12
The Refuge	1515 Palm Blvd	G	6	1	RCY	2	12
Beachside Vacations	1517 Palm Blvd	G	8	1	MSW	5	40
Summerhouse Condos	8000 Palmetto Blvd	G	8	2	MSW	3	48
Tidewater	8500 Palmetto Blvd	G	8	2	MSW	2	32
Port O Call I	9000 Palmetto Blvd	G	8	1	MSW	3	24
Wild Dunes Housekeep	41 st Ave	G	8	2	MSW	2	32
Wild Dunes Housekeep	41 st Ave	R	8	1	RCY	2	16
Wild Dunes Yacht Harbor	41 st Ave	G	8	1	MSW	2	16
Liquor Store	1509 Palm Blvd	G	6	1	MSW	2	12
Palm Blvd/ IOP LLC	1202-1204 Palm B	G	4	1	MSW	3	12
Charleston County Park	1400 Ocean Blvd	G	6	1	MSW	3	18
Charleston County Park	1400 Ocean Blvd	G	6	1	MSW	4	24
Wild Dunes Beachhouse	6600 Palmetto Dr.	G	6	1	MSW	2	12
Mariners Walk	32 Palmetto Drive	G	8	1	MSW	1	8
Mariners Walk	32 Palmetto Drive	G	4	3	MSW	1	12
Marina Outpost	41 st Ave	G	8	1	MSW	5	40
The Villages at Wild Dunes	5802 Palmetto Driv	G	4	11	MSW	5	220
The Villages at Wild Dunes	5802 Palmetto Driv	R	4	3	RCY	5	60
Wild Dunes - Sweetgrass Pavilion	5803 PALMETTO	R	4	1	RCY	1	12
Wild Dunes - Sweetgrass Pavilion	5803 PALMETTO	R	4	2	RCY	3	24
Wild Dunes - Sweetgrass Pavilion	5803 PALMETTO	G	4	3	MSW	3	36

City of Isle of Palms Muni Compa	1105 Pavillion Driv	G	30	1	MSW	2	
Sweetgrass Inn	5757 PALM BLVD	R	4	1	RCY	3	12
Sweetgrass Inn	5757 PALM BLVD	G	4	5	MSW	6	120
Seagrove Villas	Seagrove Lane	G	4	2	MSW	3	24
Islander 71	80 41ST AVE	G	8	2	MSW	5	80
TOTAL			376	95		145	1664