

## **RECREATION COMMITTEE**

4:00 p.m., Tuesday, April 5, 2011

The regular meeting of the Recreation Committee was held at 4:00 p.m. on Tuesday, April 5, 2011 in Council Chambers of City Hall, 1207 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Councilmember Duffy and Chair Bergwerf, City Administrator Tucker, Recreation Director Page, Assistant Recreation Director Ferrell and City Clerk Copeland; a quorum was present to conduct business. Councilmember Buckhannon's absence was excused.

1. Chair Bergwerf called the meeting to order and acknowledged that the press and public had been duly notified of the meeting in accordance with the Freedom of Information Act.

2. **Approval of Previous Meeting's Minutes**

**MOTION: Councilmember Duffy moved to approve the minutes of the regular meeting of March 1, 2011 as submitted; Chair Bergwerf seconded and the motion PASSED UNANIMOUSLY.**

3. **Citizens' Comments – None**

4. **Department Report for March 2011 – Assistant Ferrell**

Assistant Ferrell began the report stating that the Acting Class had held its end-of-class performance before an audience of approximately eighty (80) people on March 4<sup>th</sup>; likewise the "Writing Your Memoirs" class reading was attended by sixty (60) people. The most recent School's Out Activity was for a teacher workday on Monday, March 21; thirty (30) young people played kickball. Approximately one hundred (100) people have registered for the Tae Kwan Do tournament on Saturday, April 9<sup>th</sup>. The first Half Rubber Tournament of the season was held on March 26<sup>th</sup> with eighteen (18) teams participating; the annual tournament, scheduled for Saturday August 20<sup>th</sup>, typically draws twenty-six (26) teams. Baseball season was scheduled to begin today but was rained out; the season will start on Thursday, April 7<sup>th</sup>. The Isle of Palms Beach Run will take place on Saturday, July 23<sup>rd</sup>. Assistant Ferrell reported that camps are filling up quicker than they have in the past, and they will all eventually be filled to capacity. The first Wellness Connection, including residents of the island, was held on Tuesday, March 22 with Dr. Harper from Allergy and Asthma Consultants on hand to discuss seasonal allergies; four (4) island residents attended. Rehearsals for the spring performance of "Peter Pan" started yesterday. All stalls for the annual yard sale have been spoken for; the sale will take place on Saturday, April 16 beginning at 9 a.m. Piccolo Spoleto Sand Sculpting contest will be held on Saturday, May 28, 2011 starting at 9 a.m., and the Easter Egg Hunt will be on Saturday, April 23<sup>rd</sup> from 10 a.m. until noon.

5. **Old Business – None**

6. **New Business**

**A. Review of Capital and Operating Budget for FY 2011-2012**

Administrator Tucker stated that this latest version of the operating budget includes changes made since Ways and Means as a result of staff analyzing five (5) years' of audited financial

statements, specifically line items that are five hundred dollars (\$500) greater than the five (5) year average. The Administrator commented that year-to-date numbers are misleading since the third quarter of the fiscal year is typically the slowest and the fourth quarter one of the busiest. Copies of the budgets discussed are attached the historical record of the meeting.

Through line 252 of the operating budget are compensation-related items and the staff made no changes to them, and no changes were made to the following three (3) lines. In all departments, the expenses related to vehicle fuel and oil are still under review; staff anticipates that these lines will remain the same or possibly be reduced.

Electricity and Gas	37,717
Reduced by \$700 as a result of analysis	
Maintenance and Service Contracts	29,000
Reduced by \$2,000 as a result of analysis	
Cleaning and Sanitary Supplies	4,250
Reduced by \$250; this item includes costs related to employee physicals and drug testing.	
Rents & Leases	3,500
Reduced by \$500 as a result of analysis	
Miscellaneous and contingency	4,000
Reduced by \$500 as a result of analysis	
Middle School Activities	6,000
Reduced by \$2,000 as a result of analysis	

Total reductions to the Recreation Department operating budget were six thousand dollars (\$6,000); no line items had to be increased.

The Capital Budget is presented by the funding sources. One (1) change to the capital budget is the addition of the cost to replace the metal doors to the gym under the Capital Projects Fund.

The remaining schedules are the various funds with the FY12 expenditures reflected. Administrator Tucker directed attention to the final page for the Recreation Building Fund and explained that the expenses related to the IOP Beach Run have been proposed to be paid from this fund. Typically the Beach Run generates approximately two thousand dollars (\$2,000) in revenue; funding the run from the Building Fund means that this Fund will be receiving the revenue.

Chair Bergwerf questioned whether the water fountain replacement could be funded from tourism funds rather than the Capital Projects fund. The Administrator noted that Treasurer Suggs tries balance expenditures from tourism funds and capital projects so that the City will be able to justify its expenditures should they be questioned. Administrator Tucker suggested that the cost could be split between the Capital Projects fund and Municipal Accommodations Fee; Councilmember Duffy commented that a fifty-fifty (50-50) split was reasonable.

Responding to the Councilmember Duffy's query about the balance in the Building Fund, Director Page indicated that the balance was approximately ninety thousand dollars (\$90,000). The Administrator explained that a portion of the funds were dedicated to the ball field reconfiguration.

**B. Consideration of Award of Contacts in Excess of \$10,000 - None**

**7. Miscellaneous Business**

**Turtle Team Training**

Assistant Ferrell noted that Mary Pringle of the Turtle Team had asked for space at the Recreation Center to hold a training session for people interested in becoming members of the Turtle Team on Thursday, May 5; she commented that the Turtle Team has held their training classes at the Rec Center for the past several years. Since the Turtle Team is not a City-sponsored program, Assistant Ferrell wanted the Committee to be aware of the meeting.

Director Page noted that training had been at City Hall and had originally moved to the Rec Center when the training program conflicted with a City meeting.

Chair Bergwerf stated that training at the Rec Center has worked out well for the Turtle Team, and the Rec staff always does a good job.

**Next Meeting Date: 4 p.m., Tuesday, May 3, 2011 at City Hall.**

**8. Adjourn**

**MOTION: Councilmember Duffy moved to adjourn at 4:25 p.m.; Chair Bergwerf seconded and the motion PASSED UNANIMOUSLY.**

Respectfully submitted:

Marie Copeland  
City Clerk