

PUBLIC WORKS COMMITTEE
4:00 p.m., Monday, May 4, 2009

The regular meeting of the Public Works Committee was held at 4:00 p.m., Monday, May 4, 2009 in the Public Works Building at 1303 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Chairman Bettelli, Mayor Cronin and Councilman Duffy, Administrator Tucker, Director Pitts and Clerk Copeland.

1. Chairman Bettelli called the meeting to order and acknowledged that the press and the public had been duly notified of the meeting in accordance with the Freedom of Information Act.
2. Approval of Previous Meeting's Minutes

MOTION: Mayor Cronin moved to approve the minutes of the regular meeting of April 2, 2009 as submitted; Councilman Duffy seconded and the motion PASSED UNANIMOUSLY.

Councilman Bettelli pointed out a grammatical error on the first line of page 5 – “had been learned” should be “had learned.”

3. **Citizens' Comments** - None
4. **Department Report for April** – Director Pitts

Director Pitts reported that the highlight for the month of April was the installation of the new nine-inch (9") plate street signs on Cameron Boulevard, Hartnett Boulevard and from 30th Avenue through 57th Avenue. He noted that, since this meeting is taking place early in the month, he has not received the Montenay tonnage information. Director Pitts stated that thirty-six (36) yellow barrels had been placed on the beach the previous Friday; although many do not have palm trees on them, they are being placed on the beach. Mayor Cronin suggested that the fact that twice a week garbage collection began Monday, May 4 be noticed on the sign-boards as people arrive on the island the Connector and Breach Inlet; Administrator Tucker said she would contact the Recreation Department to get that accomplished.

Director Pitts noted that he anticipated ending the fiscal year at or under budget for vehicle maintenance.

The Director reported that Recreation Director Page had contacted Sandy Stone with Keller-Williams Realty regarding the offer made by Keller-Williams to perform some type of public service for the City. Since the City has been seeking bids to paint the public restrooms, Director Page suggested that painting the exterior become their project; the person to whom she spoke was very enthusiastic about the suggestion. The City will provide the paint and the brushes and will arrange to power wash the building May 13 for the Keller-Williams employees to paint on May 14.

5. **Old Business - None**

6. **New Business**

A. Discussion of Late Disaster Debris Bids

Administrator Tucker explained that four (4) bids for the Disaster Debris Removal RFP arrived after the deadline, but the lateness of the arrivals was due to the carrier, therefore, out of the bidders' control, and this fact has been validated by FedEx. The Committee must decide whether to open these bids and include them in the tabulation; the Administrator pointed out that these bids were from large companies and could be advantageous to the City. She related that the City Attorney had advised that this would be a precedence setting action.

In an effort to prevent this situation from occurring in the future, Administrator Tucker stated staff has proposed that future RFPs include wording to the effect that if the bid is not received by the deadline, it will not be accepted. She is awaiting advice from counsel whether the phrase can be inserted if the Committee agrees today to allow these four (4) bids to be accepted.

The Administrator also recounted that a similar situation had occurred in the past and the City had opened the bid. The bid was higher than any of the other bids received; therefore, it did not affect the outcome.

MOTION: Mayor Cronin moved to accept the late bids for the Debris Removal RFP; Councilman Duffy seconded and the motion PASSED UNANIMOUSLY.

B. Discussion of D-funds Project Request

Administrator Tucker commented that the Committee members had copies of the letter from CTC in their packets; she noted that this is the same letter that the City receives each year. In the past, the City has received funds for the 54th through 57th Avenue drainage project, the handicap re-stripping of the parking area at 21st Avenue and Palm and the re-surfacing of a bike path. She reminded the Committee that the funds cannot be used for road re-surfacing and that multiple projects can be requested. The Committee agreed to request the following:

- 1) funds for the 54th through 57th Avenue drainage project;
- 2) improvements to the 21st Avenue curve; and
- 3) the paving of 18th Avenue.

There was some question as to who has jurisdiction over 18th Avenue; Mayor Cronin stated that he would follow-up with Director Kerr to clarify that issue.

C. Discussion of 18th Avenue/Cassina Lane – covered in previous section

D. Award of Contract in Excess of \$10,000 – None

7. Miscellaneous Business

Chairman Bettelli related that he had spoken with Sandy Stone about recycling as it relates to rental properties, and Mr. Stone noted that he has been keeping up with the issue and the decisions Charleston County has and has not made. Since Charleston County does not have a plan and wants to increase recycling to forty percent (40%), Chairman Bettelli and Mr. Stone do not believe that Charleston County will be able to keep up with the “every two (2) weeks” schedule.

Mayor Cronin remarked that he had asked a consultant if forty percent (40%) recycling was attainable and was told that Charlotte/Mecklenburg was nearing that percentage, but Mayor Cronin expressed doubt that they have the rental issues that face the Isle of Palms.

Director Pitts stated that island has two (2) recycling containers and that he calls every week for them to be switched out because they are full.

Administrator Tucker reported that Director Pitts was working with Charleston County on an illicit discharge between 31st and 32nd Avenues; it appears that a painting crew was seen standing at the ditch washing up from their days’ work.

Director Pitts offered the services of the Public Works Department to stripe the medians on primary streets if it would not create a liability for the City. Administrator Tucker said she would e-mail Robert Clarke, the district engineer, inquiring about the delay in the striping by SCDOT.

The next meeting was scheduled for 4 p.m. on Tuesday, June 2, 2009.

8. Adjourn

MOTION: Mayor Cronin moved to adjourn the meeting at 4:30 p.m.;
Councilman Duffy seconded and the motion PASSED UNANIMOUSLY.

Respectfully submitted:

Marie Copeland, City Clerk