

PUBLIC WORKS COMMITTEE
8:00am, Thursday, January 16, 2020
City Hall Conference Room
1207 Palm Boulevard, Isle of Palms, SC

MINUTES

1. Call to Order

Present: Council Members Smith, Streetman, and Pounds

Staff Present: Administrator Fragoso, Asst. Administrator Hanna, Director Pitts, Asst. Director Asero, Director Kerr

2. Election of Chair and Vice Chair

Council Member Streetman nominated Council Member Pounds as Chair of the Public Works Committee, and Council Member Smith seconded the motion. A vote was taken with all in favor.

Council Member Smith nominated Council Member Streetman for Vice Chair of the Public Works Committee, and Council Member Pounds seconded the motion. A vote was taken with all in favor.

3. Approval of the previous meetings minutes – November 14, 2019

Council Member Smith noted the spelling Kelly Thorvalson's name needed to be edited in the minutes. Council member Smith made a motion to approve the minutes as amended, and Council Member Pounds seconded the motion. The motion passed unanimously.

4. Citizen's Comments – none

5. Departmental Reports – Director Pitts and Assistant Director Asero

Director Pitts explained the dashboard he presents to the new Committee members and then reviewed its contents. Of interest, Director Pitts pointed out that higher garbage collection numbers correspond to higher ATAX collections. He later added that vehicle maintenance is right on budget for the year. Asst. Director Asero gave a detailed report of the activities of the Public Works Department from November and December 2019. Work centered around drainage and stormwater issues and working with SCDOT was well as normal facilities maintenance, and work at the front beach, in the right of ways, and on the connector.

6. Old Business

A. Update on Phase III Drainage and small internal projects

Administrator Fragoso stated, "As you all know, Council approved the contract to Thomas & Hutton for the design, engineering, and the permitting of the improvement to the 30th, 36th, and 41st Avenue outfalls, and also what we call the small internal projects, which were located more into the basin. They are located at Forest Trail, Crosslane, 41st, 32nd Avenue, and Sparrow.

There are just some areas that they have identified as priorities and they are mostly undersized pipes that need to be improved or changed or increased.”

Director Kerr added, “So Thomas & Hutton is doing the work. They are just about complete with the design, the level of detail that they need to submit for their permits.” He also reported that the amount of mitigation required of the City is less than what OCRM had first predicted. He said permits are still needed for the intercoastal side of Waterway. He reported that the big projects would be about a year’s lead time for permitting, and there is no expectation that the small projects will need permits from OCRM or ACE, but they will need DOT permits as they will occur in the right-of-way. The smaller projects will need to go out to bid and those bids will be brought back to the Committee for consideration. He said that OCRM is expressing some concern with the outfalls at the Wild Dunes golf course. More conversation about that will happen once the design for the project is complete.

B. Update on IOP Connector and Palm Boulevard sidewalk extension project

Administrator Fragoso said the City has received notice of funding for this project and the contract has been awarded. The project is expected to be completed before Spring. She said a landscape plan is being developed for the park to open it up more.

C. Update on drainage project on Ocean Boulevard between 1st and 3rd Avenues

Administrator Fragoso stated this project has been in the works since Hurricane Joaquin (2015). She said the City is expected to pay up to \$25,000 for the project materials and the remainder is paid from County FEMA funds.

D. Update on improvements to the multi-use path on Waterway Boulevard

Administrator Fragoso said this project was submitted to the CTC for funding last year, and the project was not selected for funding. She said there is \$275,000 in the FY21 budget for the project. She added the City can apply to the County for funding consideration again after presenting a prioritized list of projects.

7. New Business

A. Consideration of renewing the beach garbage collection contract

With regards to the current contract for beach garbage collection with JLG Enterprise, Administrator Fragoso shared the trial period was up in December 2019 and the 5-year renewal option needs to be exercised and or noticed by September 2020. Director Pitts shared that last year was the first time in 15 years he had received written positive feedback regarding the trash collection on the beach. He noted there have been no complaints of overflowing trash and said Mr. Garrells is very proactive in his collection efforts. The Committee discussed the movement of trashcans and the tides. Mr. Garrells reported that when King tides are expected he moves the cans closer to the street and then returns them after they recede. He said that if the trashcans are on the street residents will use them for their personal trash or yard debris. Council Member Smith said she would like to have an allocation in any new contract for discussions about improvements. Mr. Garrells said he would like to know the status of his contract sooner rather

than later so that he can purchase better equipment. Administrator Fragoso said she will forward the contract to the Committee members and it would be on February's agenda as an action item. Council Member Smith suggested correct recycling education is needed along with education about the new beach restrictions.

B. Consideration of projects to submit as priorities for funding from the Transportation Sales Tax Program (TST)

Administrator Fragoso referred to the letter provided in the meeting packet that explains the projects that are eligible funding. "They have about \$4 million for resurfacing, \$2 million for local paving, so it is for creating new road, \$2 million for intersection improvements, and \$1 million for pedestrian-bike enhancement projects."

She reported a prioritized list of projects is due by March 1, 2020. Several projects were mentioned. She said two projects for consideration are a sidewalk on Palm Boulevard between Breach Inlet and 12th Avenue and resurfacing a section of road on Ocean Boulevard between 10th and 14th Avenues, the commercial district.

MOTION: Council Member Smith made a motion to recommend the projects noted by Administrator Fragoso and the multi-use path project to the list of projects to be submitted to the TST Program for consideration. Council Member Streetman seconded the motion. The motion passed unanimously.

C. Discussion of solar trash compacting stations

Director Pitts and Asst. Director Asero said they spoke with Superintendent of Environmental Services about their solar trash compacting station. There were many concerns about such a machine on the island including repair time when it breaks down as there is only one company in the state who works on the machines, the effect of salt and sand on the machine, and the need to move it from a bolted location during a storm event. It appears the costs savings would be minimal considering there are only 13 weeks of the year with high trash collection. Director Pitts and Asst. Director Asero said they are researching more attractive trash barrels and other types of receptacle enclosures that would be more aesthetically pleasing.

D. Consideration of approval of a contract to Bohicket Construction, LLC in the amount of \$64,136.00 for a diesel generator and transfer switch for the Public Works workshop [FY20 Budget, Capital Projects, Public Works, Capital Outlay - \$37,500; State ATAX, Public Works, Capital Outlay - \$37,500]

Administrator Fragoso reported four bids were received for this project, and the bid from Bohicket Construction came in under budget. Director Pitts said the project includes the pad on which the generator will sit. He said, "the key to the generator is not so much electricity for the facility as it is electricity for your underground storage tanks and the availability for Police and Fire during a storm to fuel up."

MOTION: Council Member Smith made a motion to recommend the approval of this bid to Bohicket Construction, LLC in the amount of \$64,136.00. Council Member Streetman seconded the motion. The motion passed unanimously.

E. Review of Public Works Department's 10-year Capital Plan and discussion of new initiatives and projects for consideration

Administrator Fragoso distributed the 10-year Capital Plan for the Public Works Department as it appears in the FY20 budget. She asked for input on special projects and new initiatives from the Committee members as she prepares to meet with department heads to begin the FY21 budget process. She reviewed the projects currently listed and noted the numbers for Phase III of the drainage project could be refined moving forward.

8. Miscellaneous Business

The next meeting of the Public Works Committee will be Thursday, February 6, 2020 at 8:00am.

9. Adjournment

Council Member Pounds made a motion to adjourn and Council Member Smith seconded the motion. The meeting was adjourned at 9:52am.

Respectfully submitted,

Nicole DeNeane
City Clerk