

PERSONNEL COMMITTEE

5:45 p.m., Tuesday, September 7, 2010

The regular meeting of the Personnel Committee was held at 5:45 p.m. on Tuesday, September 7, 2010 in Council Chambers of City Hall, 1207 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Councilmembers Bettelli and Thomas, Chair Piening, City Administrator Tucker, Assistant to the Administrator Dziuban and City Clerk Copeland. A quorum was present to conduct business.

1. Chair Piening called the meeting to order and acknowledged that the press and public had been notified of the meeting in accordance with the Freedom of Information Act.

2. Approval of Previous Meeting's Minutes

MOTION: Chair Piening moved to approve the minutes of the regular meeting of July 6, 2010 as submitted; Councilmember Thomas seconded and the motion **PASSED UNANIMOUSLY.**

3. **Citizens' Comments** – None

4. Old Business

Discussion of City Administrator's Evaluation

Chair Piening indicated that he had placed this item on the agenda because Councilmember Bettelli had been absent from the July meeting where the Chair had suggested that the financial portion of the City Administrator's evaluation should be based on a fiscal year's activity rather than a calendar year. Councilmember Bettelli stated that he had read the minutes of the meeting and completely agreed with the Chair's suggestion.

Chair Piening noted that forty percent (40%) of the Administrator's evaluation was based on the City's financial performance and that, by basing that portion on a fiscal year, the evaluation would not be skewed by the timing of semi-annual or annual debt payments.

Chair Piening stated that he would propose this clarification to City Council at the September meeting to obtain full Council approval.

5. New Business

Discussion of Appointments to Boards and Commissions

Chair Piening remarked that the City had received eight (8) new applications to fill seats on boards and commissions that will be available January 1, 2011; in addition, the twelve (12) persons whose terms expire have expressed desire to be re-appointed.

Chair Piening took time to explain the annual process for selecting appointees to boards and commissions; Councilmember Thomas asked for copies of the applications and interviews of the candidate pool that is carried over from prior years.

Members of the Committee agreed to hold the interviews for the new candidates beginning at 6:00 p.m. on Wednesday, September 15 and Thursday, September 16.

6. Miscellaneous Business

Drawing for August Fitness Miles Winner

Recreation Director Page asked Chair Piening to draw the winner in honor of his recent participation in and completion of an iron man competition; he drew Ben Hull, Recreation Supervisor.

Next Meeting Date: 5:45 p.m., Tuesday, October 5, 2010.

7. Executive Session, to discuss personnel matters

Administrator Tucker asked for an Executive session to inform the Committee of a couple of personnel matters.

MOTION: Chair Piening moved to go into Executive Session at 6:02 p.m.; Councilmember Bettelli seconded and the motion PASSED UNANIMOUSLY.

The Committee returned to regular session at 6:19 p.m.; Chair Piening noted that the Committee had taken neither an action nor a vote in Executive Session.

8. Adjourn

MOTION: Councilmember Bettelli moved to adjourn at 6:20 p.m.; Councilmember Thomas seconded and the motion PASSED UNANIMOUSLY.

Respectfully submitted:

Marie Copeland
City Clerk