



**Public Services & Facilities Committee Meeting
9:00am, Tuesday, April 9, 2024
1207 Palm Boulevard, Isle of Palms, SC and
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

MINUTES

1. Call to Order

Present: Council members Miars (via Zoom), Hahn, Pierce

Staff Present: Administrator Fragoso, Director Kerr, Director Pitts, Director Ferrell,
Director Hamilton

2. Citizen's Comments -- none

3. Approval of Previous Meeting's Minutes – March 5, 2024

MOTION: Council Member Hahn made a motion to approve the minutes of the March 5, 2024 meeting. Council Member Miars seconded the motion. The motion passed unanimously.

4. Old Business

A. Updated on 41st Avenue drainage outfall project

Director Kerr said the project is progressing well, but there have been some delays due to power poles. He shared aerial photos of the project site. He expects a two-week closure of Waterway Boulevard this week, but a conflict with a power pole still needs to be worked out. Information about the road closure will be shared on the City's social media channels.

The agreement between the City and the restaurant on the use of the project site has been extended through the end of April.

Director Kerr mentioned the need to verify the conditions at the 41st Avenue ditch to determine if additional work may need to be done there to contain parking and or grade the site to prepare it for parking if that is the will of Council.

B. Discussion of implementing parking fees on marina shared parking lot and new right of way parking along the piped ditch

Administrator Fragoso said the only restrictions regarding the shared parking lot in the restaurant lease are that it needs to be free after 8pm and spots are available on a first come, first served basis. Discussions with the restaurant about the shared lot still need to be had before any final decisions are made.

After some discussion regarding rates, the consensus was that the City's parking rates should mirror those of the marina operator while investigating a way to allow free parking for restaurant patrons. How to manage overnight parking was also discussed. Administrator Fragoso said she will discuss this issue with PCI to see if they have any recommendations.

C. Review of FY25 budget for Public Works, Recreation, Drainage, Front Beach, and Marina

Director Ferrell shared a slide presentation of the current status of the playground equipment her department is requesting for replacement. The \$500,000 cost includes \$300,000 for three pieces of equipment and \$200,000 for the pour & play surface. She said mulch has worked under the playground equipment, but it keeps washing away.

Administrator Fragoso said the Recreation Building Fund has about \$120,000 in it that could be used towards the purchase of the equipment and the rest could come from tourism funds. The new surface could be phased in during a future budget year. The second draft of the budget reflects this change in funding. Council Member Pierce suggested replacing the equipment, deferring the new surface, and looking for additional sources of funding.

Administrator Fragoso reviewed the other items in the Recreation Department's 10-year capital plan that have been moved to another year, pushed into FY30, and removed.

The 10-year capital plan for Public Works includes the replacement of packer trucks to move to side-loading operations. FY26 includes the purchase of one rear loader and one side loader that need commitments in FY25. The second draft of the budget assumes the City will incur debt for these trucks. Director Pitts said trashcans need to be replaced islandwide before moving to side-loading operations.

Administrator Fragoso also reviewed the items in the 10-year capital plans for drainage, the Front Beach, the Marina, and beach maintenance.

5. New Business

A. Discussion and consideration of proposal from Thomas & Hutton for the design, engineering, and permitting of drainage improvement project at Palm Boulevard between 38th and 41st Avenue

Administrator Fragoso said the \$122,000 proposal takes advantage of Thomas & Hutton's work with the Water & Sewer Commission as they can use their survey data. This expenditure will be in FY25 and the remaining costs of the \$2 million project will be incurred in FY26.

MOTION: Council Member Hahn made a motion recommending Thomas & Hutton's proposal for the design, engineering, and permitting of drainage improvement project at Palm Boulevard between 38th and 41st Avenue to City Council. Council Member Pierce seconded the motion. The motion passed unanimously.

B. Review of Recreation Department programming fees

Administrator Fragoso and Director Ferrell shared a spreadsheet comparing resident and non-resident fees at the Recreation Center as well as comparable fees at area recreation departments. Administrator Fragoso noted that the City's fees are not far from those of other departments. She said increasing fees won't "move the needle much" and the City is limited by the current facilities to charge higher fees.

6. Miscellaneous Business

The next regular meeting of the Public Services & Facilities Committee will be Tuesday, May 7, 2024 at 9am.

7. Adjournment

Council Member Hahn made a motion to adjourn and Council Member Pierce seconded the motion. The meeting was adjourned at 10:31am.

Respectfully submitted,
Nicole DeNeane
City Clerk