



**Administration Committee Meeting
Thursday, January 18, 2024, 4:30pm
1207 Palm Boulevard, Isle of Palms, SC and
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

MINUTES

1. Call to Order

Present: Council members Bogosian, Campsen, and Carroll

Staff Present: Administrator Fragoso, Director Kerr

2. Election of Chair and Vice Chair

Council Member Bogosian nominated Council Member Campsen as Chair of the Administration Committee. Council Member Carroll seconded the nomination. The nomination passed unanimously.

Council Member Carroll nominated Council Member Bogosian as Vice Chair of the Administration Committee. Council Member Campsen seconded the nomination. The nomination passed unanimously.

Council Member Campsen is Chair and Council Member Bogosian is Vice Chair of the Administration Committee.

3. Approval of Previous Meetings' Minutes

MOTION: Council Member Bogosian made a motion to approve the minutes of the November 20, November 30, December 7, and December 12, 2023 meetings. Council Member Campsen seconded the motion. The motion passed unanimously.

4. Citizen's Comments – none

5. Old Business – none

6. New Business

A. Discussion and consideration of upcoming vacancy in the Accommodation Tax Advisory Committee

Administrator Fragoso reported that Mr. Chas Akers will be moving off the island and will be unable to fulfill his term on the ATAX Committee. After a brief discussion, it was decided that Administrator Fragoso will reach out to a candidate previously interviewed for the ATAX Committee to see if she is still interested and open up application process for one week to see if anyone else is interested in becoming a member of that committee.

B. Discussion of policy initiatives and projects for the committee to pursue in 2024

Administrator Fragoso shared two areas of the City Code that may benefit from some review and updating: Citizen's Comments during City meetings and political signage in public rights of way.

Council Member Campsen suggested that an overall review of the Cide would be helpful to make sure the City is keeping up. Director Kerr said a recodification was completed 10 years ago and another one is likely in order. Council Member Campsen also suggested a review of processes and flows to best direct citizens to the proper department or agency when they need assistance.

7. Miscellaneous Business

The Administration Committee will have its next meeting on Thursday, February 1, 2024 at 4:30pm. The FY25 10-year Capital Plan will be discussed.

8. Adjournment

Council Member Bogosian made a motion to adjourn, and Council Member Carroll seconded the motion. The meeting was adjourned at 4:44pm.

Respectfully submitted,

Nicole DeNeane
City Clerk