



# **RECREATION DEPARTMENT MONTHLY REPORT AUGUST 2013**

**STAFF:** Norma Jean Page, Recreation Director  
Karrie Ferrell, Assistant Director (programs)  
Ben Hull, Recreation Supervisor (athletics)  
Holly Norton, Community Specialist  
Miklos "Nick" Bako, Parks & Grounds Supervisor  
Will McElheny, Recreation Supervisor (special events)  
Shelia Redmon, Parks & Facilities Specialist

## **PROGRAMS AND CLASSES**

Karrie Ferrell

### **Babysitting Course**

The next Babysitting class is scheduled Saturday, September 14<sup>th</sup> from 9:00 a.m. – 4:00 p.m. The class is instructed by the American Red Cross.

### **Ballet**

Ballet is for children ages 2-5 years. Class teaches basic technique and movements. Three (3) children are currently enrolled in the class. Classes are scheduled for Mondays beginning September 16<sup>th</sup> at 12:30 p.m. – 1:00 p.m. Kim Chesley-Breland, Instructor.

### **Boater Education**

The next class is scheduled for Saturday, September 7<sup>th</sup> from 10:00 a.m. – 4:00 p.m. The class is instructed by Department of Natural Resources.

### **BOSU Training/Core & More**

August Session: Wednesday/Friday 10:30 a.m. – 11:30 a.m. Eight (8) people have been participating; two (2) paid for the session; the others are paying by the class.

Monday/Wednesday: 5:30 p.m. – 6:30 p.m. Five (5) have been participating; four (4) paid for the session, and all others are paying by the class.

Saturdays: 9:30 a.m. – 10:30 a.m. Four (4) people have been participating in the class; one (1) paid for the session; all others are paying by the class. Class fees are \$64 for Isle of Palms' residents and \$69 non-residents, or a \$10 walk-in fee. Isle of Palms' employees can take the class for free as a part of the Employee Wellness Program. Jeromy Miller, Instructor.

### **Gather Knit & Stitch**

August: Four (4) women have been attending the Gather Knit & Stitch program that is held on Mondays from 10:00 a.m. - 11:30 a.m. in the Lobby.

### **Gymnastics**

Eleven (11) children are pre-registered for gymnastics. Classes will be held on Tuesdays starting September 10<sup>th</sup> at 3:30 p.m. Classes will teach basic tumbling, balance beam and mini-bars. Tricha Tapio, Instructor.

### **Hablamos Espanol**

In a new class to the Recreation Department, children will be introduced to the Spanish language in an informal manner through song, games, arts and crafts and familiar stories. The program is geared toward English-speaking students. Classes are for children ages 3-5 years old and will be held on Thursdays at 12:15 p.m. starting September 12. One (1) person is currently enrolled in the class. Andrea Woolum, Instructor.

### **Jump Start 4 year old Pre-K program**

The 4 year old pre-K program started on Wednesday, August 21<sup>st</sup>. The Monday/Wednesday/Friday class is full with ten (10) children, and the Tuesday/Thursday class has six (6) participants. Interested participants can join the Tuesday/Thursday class anytime.

Open House was held for all parents and classmates on Tuesday, August 20<sup>th</sup> at 9:00 a.m. Classes are held August – May starting at 9:00 a.m. – 12:00 p.m. Robin Lee, Instructor.

### **Kensington Enrichment: Pretty Little Flowers**

A new class to the Recreation Department, this etiquette-style class will educate participants on proper behavior and social skills and give individuals an enhanced level of confidence. Classes will be held on Thursdays starting September 5<sup>th</sup> – October 10<sup>th</sup>. The class is for children ages 6 – 10 years old. Currently one (1) person is registered for the class. D'ette Eglin, Instructor.

### **Kensington Enrichment: Bully Free Kids Club**

A new class to the Recreation Department will be offered in October; the class will touch on topics dealing with peer pressure, making good decisions and leadership. Classes are for children ages 10 -14 years old. Classes will be held on Thursdays 3:30 p.m. - 4:45 p.m. D'ette Eglin, Instructor.

### **Kid's Night Out**

Fifteen (15) children participated in the Kid's Night Out Activity scheduled on Friday, August 9<sup>th</sup> from 6:00 p.m. 8:30 p.m. Participants watched *Rise of the Guardians*, ate pizza and played games in the gym. The next activity is scheduled for October 11<sup>th</sup>.

### **Lil Sports Fit**

A new class to the Recreation Department is designed to expose children to sports in a fun manner. Children will be challenged with theme-oriented games that develop coordination and balance. This activity is held the first Friday of the month from 9:15 a.m. – 10:00 a.m., and the first activity is scheduled for Friday, September 6<sup>th</sup> and is \$10 to participate. Corinne Enright, Instructor.

### **Line Dancing**

Line Dancing will resume on the 1<sup>st</sup> and 3<sup>rd</sup> Friday of the month from 10:00 a.m. – 12:00 p.m. Class is free and open to everyone who enjoys dancing. Classes are instructed by students.

### **Little Lotus Yoga**

A new class to the Recreation Department for children ages 3 – 5 years of age is this yoga class designed to increase children's concentration and calm their minds, which leads to greater body awareness. Classes are held on Wednesdays at 12:30 p. m. – 1:15 p.m. The first session is scheduled for September 11<sup>th</sup> – October 16<sup>th</sup> and is \$60 for the session. Jennifer Rogers, Instructor.

### **Mah Jongg**

Six (6) people participated in Mah Jongg during the month of August. The activity is held on Mondays at noon in the Magnolia Room.

### **Middle School Dance**

The first middle school dance of the year will be held on Friday, September 13<sup>th</sup> from 7:00 p.m. – 9:30 p.m. Dance is \$5 at the door and offered to 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> graders. The dance will have a jump castle, DJ, concessions and activity supervised by Recreation Staff.

### **Mommy & Me/Daddy & Me**

A toddler and parent play group that meets on the second Wednesday of the month from 9:30 a.m. – 11:00 a.m. The program is free and open to children 3 years and under.

### **Mommy & Me Yoga**

A new class to the Recreation Department is designed for parents and children to stretch and bond with one another. Class is for children 1 – 2 years old, and the first class will be held on Tuesday, September 17<sup>th</sup> from 9:30 a.m. – 10:00 a.m. with a fee of \$8 to participate. Jennifer Rogers, Instructor.

### **Pilates**

Pilates class scheduled has been changed, and classes will now be held on Fridays from 10:00 a.m. – 11:00 a.m. Classes are on-going, and participants can register for the month or pay a drop-in fee. Kathryn Harris, Instructor.

### **Photo Contest**

Residents can submit photos to the Recreation Department for the Photography Contest. Three (3) photos can be submitted per category, and the categories include IOP Lifestyle (cityscape, people, activities), IOP Natural (Landscapes & Plants), IOP Wild (Animals and Pets), and IOP Rec (Recreation Grounds, Sports, Programs and Special Events). All photos need to be submitted by Friday, November 8<sup>th</sup>. Photographs will become City property and will be used on the website and activity guide.

### **Semi-Personal Training**

August: All sessions of Semi-Personal Training are full with six (6) participants. Classes are held on Tuesdays and Thursdays at 9:30 a.m., 10:30 a.m. and 5:30 p.m. and are held in the Cardio Room and High Tide/Low Tide Rooms. Geri D'Italia, Instructor.

### **Senior Aerobics – Over 50 Fitness**

Due to low participation, this class has been cancelled; it may be added back to schedule in January 2014. Judy Fischer, Instructor.

### **Tae Kwon Do**

Youth Participation: August: Three (3) participants have signed up for classes that are held on Saturdays in the gym at 9:00 a.m. New participants can join the youth class in January, June and September.

Adult Participation: August: Eighteen (18) adults are participating in classes offered Saturdays in the gym from 11:00 a.m. to 12:00 noon, Wednesdays in the gym from 7:00 p.m. to 9:45 p.m., and Mondays in the Magnolia Room from 6:30 p.m. to 7:30p.m. Adults can join classes at any time.

### **Tai Chi/Qigong**

Six (6) people have been participating in the Tai Chi classes held on Tuesdays at 11:00 a.m. in the Palmetto Room. The class has a \$10 walk-in fee. Connie Cossetti, Instructor.

### **Tennis**

Tiny Tennis August: Six (6) 3-4 year olds are participating in the tennis program. Classes are held on Mondays and Wednesdays from 4:00 p.m. – 4:30 p.m.; the next session will start Thursday, September 5<sup>th</sup>.

Youth Tennis - Beginner Class: Six (6) 5-8 year olds are participating in the youth beginner tennis classes that are held on Mondays and Wednesdays from 4:30 p.m. – 5:30 p.m. The next session will start Thursday, September 5<sup>th</sup>.

Youth Tennis - Intermediate Class: Four (4) 8 -10 year olds are participating in the more advanced tennis class. Classes are held on Mondays and Wednesdays from 5:30 p.m. – 6:30 p.m. The next session will start Thursday, September 5<sup>th</sup>. Corinne Enright, Instructor.

### **Tiny Tots 3 year old Pre-K program**

The 3 year old pre-K program started on Wednesday, August 21<sup>st</sup>. The Tiny Tots program is full with ten (10) participants enrolled Monday - Friday. Open House was held for all parents and classmates on Tuesday, August 20<sup>th</sup> at 9:00 a.m. Classes are held August – May at 9:00 a.m. – 12:00 p.m. Cathy Adams, Instructor.

### **Total Body Challenge (TBC)**

August: Fifteen (15) people participated in morning aerobics classes held Monday – Friday at 8:00 a.m. to 9:00 a.m. in the High Tide/Low Tide Rooms. Pat Boyd and Angela Reinhardt, Instructors.

### **Wellness Workshops**

Participants interested in a more in-depth explanation of fitness and wellness topics are encourage to attend these workshops. Topics include Balance and Memory, which will be held on Thursday, September 19<sup>th</sup> and Flexibility to be held on Thursday, October 17<sup>th</sup> from 2:00 p.m. - 3:00 p.m. Judy Fischer, Instructor.

### **Writing from Memory**

A writing workshop to help get your personal story onto paper that concludes with a public reading at the end of the session. Classes are scheduled for Wednesdays 9:00 a.m. – 10:30a.m. Session starts September 18<sup>th</sup> – November 6<sup>th</sup>. Currently one (1) person has registered for the class. Sara Thomason, Instructor.

### **Yoga - Afternoon**

August: Three (3) people participated in the class, and all participants paid by the class. Classes were held on Tuesdays and Thursdays in the High Tide/Low Tide Rooms from 12:30 p.m. – 2:00 p.m. Pat Boyd, Instructor.

### **Yoga - Evening**

August: Four (4) people participated in the evening yoga classes. Classes were held on Wednesdays at 5:30 p.m. – 6:30 p.m. Jen Schoolfield, Instructor.

### **Yoga – Morning**

August: Eleven (11) people participated, and all paid by the class. Classes were held on Mondays and Wednesdays at 9:15 a.m. in the High Tide/Low Tide Room. Pat Boyd, Instructor.

### **Yoga – Saturday**

August: Six (6) people participated in the class held on Saturday mornings from 10:00 a.m. - 11:15 a.m. in the Palmetto Room. Jen Schoolfield, Instructor.

### **Zumba**

August: Thirty-six (36) people participated. Participants could attend four (4) classes for \$25 or eight (8) classes for \$50; participants also had the option of paying \$8 per class. Classes were held Mondays and Wednesdays at 6:45 p.m. in the High Tide/Low Tide Room. Dale Ellison, Instructor.

### **Miscellaneous Work:**

- Created employee schedules.
- Processed time cards for employees and instructors.
- Met with staff and part-time employees.
- Conducted daily employee shift change meetings.
- Sent *The Island Eye News* Recreation pictures and information, when requested.
- Set up classrooms for programs and special events.
- Revised room schedules and calendars to accommodate classes.
- Updated Recreation portion of website.
- Working on Fall Activity Guide September – December 2013
- Attended Recreation Committee Meeting on August 5<sup>th</sup>.
- Attended Employee Wellness Golf on August 21<sup>st</sup>.
- Attended tour of Consolidated Dispatch on August 28<sup>th</sup>.

## **SPECIAL EVENTS**

Will McElheny

### **Employee Wellness Program**

In cooperation with Recreation instructors, exercise classes are offered to City employees at no charge. The classes are also available to the general public with a nominal walk-in fee and are held at the Recreation Department. Classes offered include BOSU, Semi-Personal Training, Total Body Challenge, Pilates, Yoga and Zumba. Employees are encouraged, through the wellness newsletter and reminder emails, to continue their fitness mile record-keeping, their exercise programs in the Cardio Room and to attend the instructional classes available to them.

The Annual Community Wellness Fair is scheduled for Thursday, September 26<sup>th</sup> from 7:00 a.m. until 11:00 a.m. Twenty-one (21) health/wellness vendors have confirmed to participate in the 2013 Wellness Fair. Dr. Malaney from *A Doctor on Call* will provide flu shots to City employees as well as offering flu shots to the public for \$25; *Doctor's Care* has agreed to offer blood pressure screenings, as well. Recreation personal trainers will measure BMIs and conduct fitness testing.

### **Ghostly Tide Tales**

This year the Isle of Palms Rec Dept. will host the "Ghostly Tide Tales" on October 25<sup>th</sup> from 7:00 p.m. to 8:00 p.m. at the 28<sup>th</sup> Avenue beach access. The 28<sup>th</sup> Avenue beach access will be lit with tiki torches and fire barrels will be placed on the beach in the story-telling area to provide warmth throughout the event. Eric Lavender will be our quest story teller, and there will be hot chocolate for everyone. This event is for all ages.

### **Halloween Carnival**

The Annual Halloween Carnival is scheduled for Thursday, October 31<sup>st</sup> from 5:00 p.m. to 7:00 p.m. Entertainment will include jump castles, a face painter, balloon artists, temporary tattoo booth, and haunted room. Costume contests began at 5:30 p.m.; all participants in the costume contest will receive a prize, and the top three (3) winners will receive an additional prize. The Isle of Palms' Exchange Club will be selling concessions during the Halloween Carnival. The Isle of Palms' Rec Department anticipates over eight hundred (800) children will attend this free event.

### **Additional Work Completed**

- Attended weekly staff meetings.
- Worked with City Wellness Program, developed Wellness Newsletter and mileage updates.
- Participated in City's Wellness Program and attended Committee Meeting.
- Assisted with updating information boards at Connector and Breach Inlet.
- Attended the Southern District Recreation Meeting.
- Set-up and attended Special City Council Meeting.
- Set-up and attended meeting regarding the changes in flood insurance.
- Covered front desk when necessary.
- Attended Accommodations Tax Committee Meeting.
- Met with Captain Caldwell regarding the 2013 Holiday Street Festival.
- Assisting with securing prices for Island Christmas Lights.

## ATHLETICS

### Ben Hull

#### **Adult Fall 3-on-3 Basketball**

Registration for the 3-on-3 Basketball league was held July 29<sup>th</sup> – August 23<sup>rd</sup>. The registration fee was \$60 per team; the league consists of twelve (12) teams. The captain's meeting was held on Tuesday, August 27<sup>th</sup> at 5:45 p.m. Games will be played on Tuesday evenings, starting Tuesday, September 10<sup>th</sup>. Regular season and post-season champions will receive t-shirts. Games are officiated by the players, while a Recreation Staff member is on-site to keep score.

#### **Adult Fall 6 vs 6 Soccer**

Registration for the 6 vs. 6 Soccer league was held July 29<sup>th</sup> – August 23<sup>rd</sup>. The registration fee was \$250 per team, and eight (8) teams registered to play in this league. The captain's meeting was held on Tuesday, August 27<sup>th</sup> at 6:30 p.m. Games will be played on Tuesday evenings at 7:00 p.m. and 8:00 p.m. starting on Tuesday, September 10<sup>th</sup>. Regular season and post-season champions will receive t-shirts. Games will be officiated by Joey Gorman, Nate Rudolph or Jay Frye, while a Recreation staff member will be on-site to record the outcome of the match.

#### **Adult Fall Table Tennis Singles Morning League**

Registration for the Singles Table Tennis League was held July 29<sup>th</sup> – August 23<sup>rd</sup>. The registration fee is \$5 a player. Nine (9) participants registered in this league. The captain's meeting was held on Tuesday, August 27<sup>th</sup> at 10:00 a.m. Games are scheduled Tuesdays from 10:00 a.m. – 12:00 p.m, starting Tuesday, September 10<sup>th</sup>. A double elimination tournament will take place following the regular season. Games and scores are kept and recorded by the players and Recreation staff.

#### **15<sup>th</sup> Annual Half Rubber Tournament**

The 15<sup>th</sup> Annual Half Rubber Tournament was held on Saturday, August 17<sup>th</sup>. The captains' meeting/check-in began at 7:30 a.m., and games began at 8:00 a.m. The registration fee was \$25 per person; twelve (12) teams participated consisting of 3 or 4 player teams. *I Don't Care*, captained by Kevin Aimar, from Savannah, Georgia was the tournament champion. *Team Two*, captained, by Matt Malphrus, from Savannah, Georgia took the runner-up spot. Gift certificates were handed out as prizes for the tournament.

## Youth Sports

#### **Youth 7v7 Boys Lacrosse (11-15 years old)**

Forty-two (42) boys participated in this league. Games were played on Wednesday nights with practices held during the course of the week. *IOP Exchange*, coached by Stephen Wheet, won the regular season. *Just ReLax*, coached by Marshall Depass, finished as the Runners-up. A single elimination tournament followed the regular season. *IOP Exchange Club* won the Tournament. Gilles Michaud, Reid Michaud and Henry Haggerty are the league referees.

#### **Lacrosse Registration**

11-15yr old Lacrosse Total: 42      Isle of Palms: 15      Non-residents: 27



### **Fast Start Soccer**

Registration was held July 29<sup>th</sup> – August 23<sup>rd</sup> for Isle of Palms’ residents; open registration ran from August 5<sup>th</sup> – August 23<sup>rd</sup>. The registration fee was \$20 for Isle of Palms’ residents and \$25 for non-residents. The Parent/Player Meeting for Fast Start was held Thursday, August 29<sup>th</sup> at 5:00 p.m., and participants received a team jersey. Game/activity days will be held on Saturdays beginning September 7<sup>th</sup>. Participants will receive medals at the end of the season. Recreation staff will bring out equipment and supervise the activity.

### **5/6yr old Soccer**

Registration was held July 29<sup>th</sup> – August 23<sup>rd</sup> for Isle of Palms’ residents. Open registration ran August 5<sup>th</sup> – August 23<sup>rd</sup>. The registration fee was \$30 for residents and \$35 for non-residents. The coach’s meeting was held on Tuesday, August 27<sup>th</sup> at 6:20 p.m., and the Parent/Player Meeting was held Thursday, August 29<sup>th</sup> at 6:00 p.m. Practices began September 3<sup>rd</sup> and are scheduled by coaches. Participants will receive a team jersey. Children need shin guards, soccer socks and cleats. Children will receive a medal at the end of the season. Staff is on-site to supervise the games and practices. Coaches referee their own games.

### **7/8 yr old Soccer**

Registration was held July 29<sup>th</sup> – August 23<sup>rd</sup> for Isle of Palms’ residents; open registration ran August 5<sup>th</sup> – August 23<sup>rd</sup>. The registration fee was \$30 for residents and \$35 for non-residents. The coach’s meeting was held on Tuesday, August 27<sup>th</sup> at 6:40 p.m. The Parent/Player Meeting was held Thursday, August 29<sup>th</sup> at 6:00 p.m. Practices began September 3<sup>rd</sup>, and the practice schedule will be determined by coaches. Participants will receive a team jersey. Children need shin guards, soccer socks and cleats. Children will receive a medal at the end of the season. Staff is on-site to supervise the games and practices. Coaches referee their own games.

### **9-12 yr old Soccer**

Registration was held July 29<sup>th</sup> – August 23<sup>rd</sup> for Isle of Palms’ residents; open registration ran August 5<sup>th</sup> – August 23<sup>rd</sup>. The registration fee was \$30 for residents and \$35 for non-residents. The skill evaluation/coach’s meeting was held on Monday, August 26<sup>th</sup> at 5:00 p.m., and the Parent/Player Meeting was held Thursday, August 29<sup>th</sup> at 6:00 p.m. Practices began September 3<sup>rd</sup>, and the practice schedule will be determined by coaches. Participants will receive a team jersey. Children need shin guards, soccer socks and cleats. Champions and runners-up will receive medals following the season. Staff is on-site to supervise the games and practices; Nate Rudolph and Joey Gorman will referee league games.

### **Soccer Registration**

Fast Start 3/4yr Soccer	Total: 70	Isle of Palms: 24	Non-residents: 46
5/6yr Micro Soccer	Total: 56	Isle of Palms: 26	Non-residents: 40
7/8yr Micro Soccer	Total: 37	Isle of Palms: 21	Non-residents: 16
9/12yr Youth Soccer	Total: 46	Isle of Palms: 32	Non-residents: 14

### 10-12yr old Girls Volleyball

Registration was held August 5<sup>th</sup> – August 30<sup>th</sup> for Isle of Palms' residents and non-residents; the registration fee was \$30 for residents and \$35 for non-residents. The player/parent meeting will be held on Thursday, September 5<sup>th</sup> at 5:00 p.m. Games will be held Thursday evenings and/or Saturday and Sunday afternoons, starting September 12<sup>th</sup>. Participants will receive a team jersey. Knee pads are required and ankle braces are recommended.

### 13-14 yr old Girls Volleyball

Registration was held August 5<sup>th</sup> – August 30<sup>th</sup> for Isle of Palms' residents and non-residents; the registration fee was \$30 for residents and \$35 for non-residents. The player/parent meeting will be held on Thursday, September 5<sup>th</sup> at 5:00 p.m. Games will be held Thursday evenings and/or Saturday and Sunday afternoons, starting September 12<sup>th</sup>. Participants will receive a team jersey. Knee pads are required and ankle braces are recommended.

### Girls Volleyball Registration

10-12yr old Girls Volleyball Total:	20	Isle of Palms:	7	Non-residents:	13
13-14yr old Girls Volleyball Total:	17	Isle of Palms:	3	Non-residents:	14

### Tots Lacrosse (3-5 years old)

Tots Lacrosse is designed to teach children, aged 3-5years old, and their parents the mechanics of lacrosse, i.e. cradling, passing, catching, shooting and scooping ground balls. One (1) parent from each family must attend each session, and children need to bring a lacrosse stick and goggles. Sessions are held once a month from 9:00 a.m. – 10:00 a.m.; the next session will be held on September 21<sup>st</sup>, and the cost is \$10 for island residents and \$15 for non-residents. Zero (0) children participated in the August session of Tots Lacrosse. Henry Haggerty, Instructor.

May 18 <sup>th</sup>	Session Total:	5	Isle of Palms:	4	Non-residents:	1
June 15 <sup>th</sup>	Session Total:	5	Isle of Palms:	4	Non-residents:	1
July 20 <sup>th</sup>	Session Total:	5	Isle of Palms:	4	Non-residents:	1
August 10 <sup>th</sup>	Session Total:	0				

### Spike Nights

Spike Nights is an opportunity for youth, ages 5–16 years, to participate in a volleyball clinic. On Thursday nights, Laura Togami will instruct and play from 5:00 p.m. – 7:00 p.m. Registrants sign up for 4 sessions at a time, and the fee is \$40 for residents and \$45 for non-residents.

June 13 <sup>th</sup> – June 27 <sup>th</sup> (ages 5-9)	Session total:	4	Isle of Palms:	1	Non-residents:	3
June 13 <sup>th</sup> – June 27 <sup>th</sup> (ages 10-16)	Session total:	1	Isle of Palms:	0	Non-residents:	1
July 11 <sup>th</sup> – August 1 <sup>st</sup> (ages 5-9)	Session total:	4	Isle of Palms:	2	Non-residents:	2
July 11 <sup>th</sup> – August 1 <sup>st</sup> (ages 10-16)	Session total:	6	Isle of Palms:	0	Non-residents:	6
August 8 <sup>th</sup> – August 29 <sup>th</sup> (ages 5-9)	Session total:	5	Isle of Palms:	2	Non-residents:	2
August 8 <sup>th</sup> – August 29 <sup>th</sup> (ages 10-16)	Session total:	0	Isle of Palms:	0	Non-residents:	6

### **Individual Volleyball Lessons**

A volleyball net is set up for adult volleyball on Tuesdays and Thursdays during Spikes on Thursdays. Individual and group lessons are instructed by Kraig and Laura Togami.

### **Youth Dodge-ball Pick-Up Games**

Games are scheduled on Wednesdays from 4:00- 5:00 p.m. This is geared for children 7-12 years old, and participation is free. Children can sign up in advance or just show up to play; games are played in the gymnasium. Recreation staff members were on-site to supervise these games. The next session will be held on September 18<sup>th</sup>.

### **Dodgeball Pick Up Games Participation:**

May 15 <sup>th</sup>	Session Total: 22
June 12 <sup>th</sup>	Session Total: 4
July 17 <sup>th</sup>	Session Total: 4
August 14 <sup>th</sup>	Session Total: 0

## **Athletic Camps**

### **Suarez Soccer Camp (5-13 year olds)**

The Isle of Palms Soccer Camp was instructed by Suarez Soccer School. The camp was held August 5<sup>th</sup> – August 9<sup>th</sup>; the registration fee for a half-day of camp was \$125. The registration fee for the full-day of camp was \$180 for residents; non-residents added \$5. Twenty (20) children registered for a full-day of camp and fifteen (15) for a half-day. Campers received a camp t-shirt.

### **Get Your Spike On (10-16 year olds)**

The Get Your Spike On Camp was instructed by Laura Togami. The four-day clinic was held August 12<sup>th</sup> – 15<sup>th</sup>. The registration fee was \$80, and the camp was open to children ages 10-16 years old. Twenty-five (25) children participated in camp. Campers received a camp t-shirt.

### **Additional Work Completed**

- Attended weekly staff meetings.
- Worked with City Wellness Program by organizing the Wacky Golf event.
- Participated in City's Wellness Program.
- Assisted with updating information boards at Connector and Breach Inlet.
- Attended the Southern District Recreation Meeting.
- Assisted with set-up for Special City Council.
- Covered front desk when necessary.
- Assisted with measuring and lining ball fields for Half Rubber and Soccer.

## **COMMUNITY SPECIALIST**

by Holly Norton

### **Daily Responsibilities**

- Completed opening procedures and reported damages to supervisor.
- Readied classrooms for next program when supervisors unavailable.
- Updated Department's media center as needed.
- Registered class participants, answered phones and welcomed visitors.
- Updated daily front desk information folders.
- Monitored security cameras.
- Managed the sign-in sheets for gymnasium and Cardio Room.
- Answered questions regarding current and upcoming programs/events.
- Assisted the Director and other staff members on a regular basis.
- Prepared purchase orders for staff.
- Participated in daily/weekly staff meetings.
- Continued to post and update events and activities onto community calendars and media outlets event sites/contacts.
- Worked in Microsoft Publisher to complete following month's main and room calendars that display daily programs and activities being held.
- Showed first time visitors around Recreation Center and introduced them to all of our accommodations and programs that are available.
- Monitored coffee station for refills and clean up as needed.

### **Other Duties**

- Located and entered special events/newspaper articles into binder.
- Maintained lost-and-found folder and bins.
- Completed and sent out weekly PSA's.
- Provided Resort Quest/Wild Dunes/Dunes Properties with upcoming months activities and programs for distribution to their clients/renters.
- Contacted vending machine operators to report problems or refill request.
- Completed housekeeping duties when supervisor was unavailable.
- Updated Gymnasium/Cardio Room bulletin boards with upcoming classes/event flyers.
- Helped with registration for Fast Start and Youth Soccer.
- Helped with registration for Girls Youth Volleyball.
- Updated Activity flyers for the media center.
- Entered E-newsletters and free t-shirts into the system.
- Assisted in the training of part-time front desk employee.
- Helped complete housekeeping duties when supervisor was unavailable.

## **PARKS & FACILITIES**

Shelia Redmon

### **Housekeeping**

- Performed routine housekeeping duties.
- Completed monthly safety inspections.
- Cleaned and serviced maintenance equipment.
- Replaced and refilled air fresheners and other sanitary devices.
- Sanitized ice machines.
- Supervised monthly pest control service.

### **Facility Preparations**

- Assisted with the set-up of gymnasium and classrooms for daily scheduled programs, athletics, activities, meetings and special events.

### **Interior Maintenance**

- Serviced, lubricated and cleaned Cardio Room equipment.
- Unclogged toilets and drains as needed.
- Replaced light bulbs and ballasts as needed.
- Performed post-summer camp detailed deep cleaning.
- Machine scrubbed the Magnolia/Palmetto room, High/Low Tide room and hall floors.
- Stripped and clear-coated pre-school room floors.
- Washed mini-blinds and reset window casing in Cardio Room.
- Supervised Berkeley Heating & Air during bi-annual preventive maintenance.
- Sanitized all sports coolers.
- Replaced water damage ceiling tiles.

### **Exterior Maintenance**

- Inspected equipment, collected lost & found items and removed debris around the playground and building.
- Washed expansion porch and rocking chairs.
- Supervised Cook & Boardman Inc. during door-handle replacement.

### **Miscellaneous**

- Attended staff meetings.
- Placed phone calls to and met with supply sales representatives.
- Ordered and received maintenance supplies.
- Updated the maintenance records.
- Assisted with updating the City Information Boards.
- Supervised annual fire/safety inspection.
- Contacted and met with several pest control companies requesting estimates for monthly treatment plan.
- Contacted Express Entrances Services LLC and Burch Electrical Services regarding estimates for installation of automatic lobby door opener.

## **PARKS & GROUNDS MAINTENANCE**

Nick Bako

### **Recreation Building and Activities**

- Installed signage for upcoming soccer event.
- Completed monthly reports.
- Attended staff meetings.
- Assisted in monthly functions set-up of volley ball, lacrosse, half-rubber and soccer.
- Cleared and cleaned gutters and downspouts on recreation extension and gym.

### **Recreation Grounds**

- Trimmed shrubs at front and sides of building.
- Sprayed for fire ants on several occasions for various events.
- Cleaned up area around the softball seating.
- Cleaned out ground anchors for handicap parking signage and for the Middle School Dance barricade.

### **Playground**

- Leveled play area as needed.
- Weeded inside play area as needed and applied weed killer.

### **Basketball and Tennis Courts**

- Replaced basketball nets as needed.
- Replaced fence ties as needed.
- Blew off courts as needed and for scheduled events.

### **Baseball (Scalise) Field**

- Groomed field as needed.
- Applied weed-killer to both dugouts.
- Rotor-tilled infield at the outer edge to enlarge total field by ten feet.
- Applied 25 tons of baseball mixture clay to field.

### **Softball (Clarkin) Field**

- Applied Ambush for fire ant control as needed.
- Groomed field as needed.
- Applied 25 tons of baseball mixture clay to field.
- Applied weed-killer to field and dugouts.
- Cleaned out gate locking receptacle.

### **Soccer Field**

- Fertilized field with 18-0-6 with Dimension herbicide.
- Checked sprinkler heads and cleared for proper watering.
- Filled field as needed with topsoil and sand mixture after half –rubber event.

- Repaired netting and set up goals for upcoming camp for soccer.
- Aerated the field.
- Replaced five sprinkler heads; three (3) were vandalized and two (2) were worn.

### **Bark Park**

- Filled holes as needed and replenish Doggie Scoops.
- Filled holes regularly as needed.
- Tightened gate mechanism.

### **Multi-purpose Field**

- Picked up debris and maintained as needed.
- Lined for volleyball, lacrosse and soccer.

### **Equipment**

- Washed truck and golf cart.
- Replaced blades on Z-Master mower.
- Replaced blades on Z-Master mower for Public Works also repaired wiring and dislodged starter solenoid.
- Repaired backpack sprayer.
- Replaced Battery in Z-Master mower.
- Readjusted anti-scalp rollers on the Z-Master mower to 1.5”.
- Replaced oil and filter in the Toro Groomer.
- Replaced actuator in the Toro Groomer.

### **Other**

- Applied white lines for parking on Palm Boulevard on Thursdays.
- Painted yellow/orange circles around fire hydrants along Palm Boulevard.
- Mowed grass on dry side of Palm Boulevard on Wednesdays.
- Trimmed bushes and trees along 28<sup>th</sup> Avenue that were blocking STOP sign at 28<sup>th</sup> and Hartnett.

## **OPERATIONS**

### **Overtime:**

**August**      **1.75** hours of overtime  
 Kid’s Night Out, Half-rubber Tournament, soccer skill evaluations,  
 coaches meetings and Parent/Player meeting.  
 Special City Council meeting and flood insurance update meeting.  
 Hosted Wacky Golf tournament for employees.

**Building was available 351 hours in August.**

