



Public Safety Committee
11:00 a.m., Tuesday, August 6, 2024
City Hall Council Chambers
1207 Palm Boulevard, Isle of Palms, SC

Public Comment:

Citizens who wish to speak during the meeting must email their first and last name, address and topic to Nicole DeNeane, City Clerk, at nicoled@iop.net no later than 3:00 p.m. the day before the meeting. Citizens may also provide written public comment here: <https://www.iop.net/public-comment-form>

Agenda

1. **Call to order** and acknowledgement that the press and the public have been duly notified of the meeting in accordance with the Freedom of Information Act.
2. **Citizen's Comments** – All comments have a time limit of three (3) minutes.
3. **Approval of previous meeting's minutes** – July 17, 2024
4. **Old Business**
 - a. Discussion and review of road closure plans for Lowvelo Bike Ride on November 2, 2024
 - b. Discussion of proposed ordinance prohibiting feeding wildlife
5. **New Business**

Discussion of Police Department proposal to change Police Captain position to Deputy Police Chief
6. **Miscellaneous Business** – Next meeting date:
7. **Adjournment**



Public Safety Committee Meeting
9:00am, Tuesday, July 17, 2024
1207 Palm Boulevard, Isle of Palms, SC and
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>

MINUTES

1. Call to Order

Present: Council members Ward, Anderson, Bogosian

Staff Present: Administrator Fragoso, Director Kerr, Chief Oliverius, Chief Cornett

2. Citizen's Comments

Ryan Killian, 219 Forest Trail, came before the Committee to express his concerns about residents feeding raccoons near his home, which he says is dangerous to his family with young children. He said he has asked the neighbors to stop feeding them and they have refused. He said he has trapped and relocated some of the animals, but it is very expensive. He asked the Committee to consider an ordinance that would prohibit the feeding of wild animals.

3. Approval of Previous Meeting Minutes – May 7, 2024

MOTION: Council Member Anderson made a motion to approve the minutes of the May 7, 2024 meeting. Council Member Ward seconded the motion. The motion passed unanimously.

MOTION: Council Member Bogosian made a motion to suspend the rules of order and change the order of the agenda to move the discussion of traffic to the last item under New Business. Council Member Anderson seconded the motion. The motion passed unanimously.

4. Old Business -- none

5. New Business

A. Discussion of proposed ordinance prohibiting feeding wildlife

Administrator Fragoso said she fully supports the passage of such an ordinance. She said in the proposed ordinance wildlife is defined as any animals that have not been domesticated. Council Member Bogosian asked if the ordinance includes the feeding of birds, and Chief Cornett said no. The ordinance does define waterfowl in the definition of animals that cannot be fed. He will also look to the County's ordinance about the feeding of feral cats so that they are in adherence with County laws. He said that addressing the cat and raccoon problem will ultimately help the coyote problem. He also said it does not make feeding your dog outside illegal. The intent is

specific to the prohibition of feeding wild animals. The fine could be as high as \$500 and or 30 days in jail.

Council Member Ward said he would not support an ordinance that prohibits the feeding of feral cats.

MOTION: Council Member Bogosian made a motion to recommend the ordinance to City Council for discussion and consideration with the addition of information about feral cats. Council Member Anderson seconded the motion. The motion passed unanimously.

B. Discussion and consideration of approval of taser upgrade five-year subscription – Year 1 Cost not to exceed \$18,171 [FY25 Budget, Police Department, State ATAX Fund]

Chief Cornett said the current tasers are no longer being supported and the new tasers have increased technology and safety features. This subscription service will replace broken tasers at no cost and will provide training and annual certification.

MOTION: Council Member Bogosian made a motion to approve and recommend this purchase to City Council. Council Member Anderson seconded the motion. The motion passed unanimously.

C. Discussion and consideration of approval of drone hardware and eight-year software subscription – Year 1 cost not to exceed \$23,000 [FY25 Budget, Police Department, Hospitality Tax and State ATAX Funds]

Chief Cornett said congressional law no longer allows for the use of foreign-made drones. The higher expense in the first year of this subscription covers the cost of the drone. He gave details on how the drone has been and will be used for public safety.

MOTION: Council Member Bogosian made a motion to approve and recommend this purchase to City Council. Council Member Anderson seconded the motion. The motion passed unanimously.

D. Discussion and consideration of issuing letter of intent for purchase replacement of 2003 95' Ladder Truck in FY27 (18–21-month lead time for construction) in the amount of \$2.225 million

Administrator Fragoso said the FY27 budget assumes the City will incur debt for the purchase of this truck. A letter of intent from the City is needed now to ensure the City's place in the production line. The letter will also save the City from price increases. Chief Oliverius detailed the need to replace the ladder truck.

No down payment is needed with the letter of intent, but some portion of the money will be due about 14-15 months into production and then the remainder due at delivery.

Chief Oliverius said ISO requires certain pieces of fire equipment to maintain ratings and lower insurance rates. The ladder truck is necessary in an area with wind-driven fire potential and numerous elevated occupancies.

MOTION: Council Member Anderson made a motion to recommend to City Council the issuing of a letter of intent for the purchase of a ladder truck to replace the 2003 95' ladder truck in FY27. Council Member Bogosian seconded the motion. The motion passed unanimously.

E. Discussion and consideration of sole source contract with Schindler for elevator replacement in Fire Station 2 in an amount not to exceed \$68,000 [FY25 Budget, Fire Department, Capital Projects Fund]

Administrator Fragoso said Schindler is the only company that can provide this service. A full memo explaining the need for sole sourcing will be presented at the City Council meeting. The current elevator was damaged by flooding, which should not be a concern moving forward thanks to the drainage work done along 41st Avenue.

MOTION: Council Member Bogosian made a motion to approve and recommend this purchase to City Council. Council Member Anderson seconded the motion. The motion passed unanimously.

F. Discussion of Fire Department restructuring proposal for command staff

Administrator Fragoso explained that Chief Hathaway will be retiring at the end of October. No new positions will be added to the Fire Department, but a restructuring will “provide a little bit more of a seamless transition when it comes to the addition of the EMS program.”

Chief Oliverius said this restructuring will increase efficiencies, allow for more operational ownership, and improve operations. Administrator Fragoso referenced the organizational chart in the meeting packet.

Chief Oliverius said that following Council’s approval of the plan he will advertise for the new positions internally first and will use a panel of outside assessors to help with the selection process. He would like the positions filled by September so Chief Hathaway’s successor can take advantage of his institutional knowledge.

Administrator Fragoso added that this restructuring allows for the unique ability to move up in a small department.

MOTION: Council Member Bogosian made a motion to approve and recommend the restructuring to City Council. Council Member Anderson seconded the motion. The motion passed unanimously.

G. Traffic Report

Council Member Anderson’s notes regarding her traffic observations are attached to these minutes. She believes regular traffic updates and discussion are needed to continue to improve traffic flows on the island. This discussion is to be focused on traffic flow on the Isle of Palms Connector. She believes a signal timing study at the Rifle Road intersection is key in helping traffic flow off the island especially when traffic is backed up due to a summer afternoon thunderstorm. It is important to have data to share with SCDOT when requesting a change.

Chief Cornett noted that the Town of Mt. Pleasant has always been quick to help during heavy traffic times by placing extra officers at the intersection with Rifle Range Road and allowing for special signal timing during the summer.

Chief Cornett spoke about the department's goal to reduce collisions. He said there has been a noticeable reduction in traffic collisions on the island. Between May 1 and July 16, there were 42 collisions in 2022, 41 collisions in 2023, and 28 in 2024. Most collisions happen around Palm Blvd. & 14th and the front beach area. Most are fender benders.

The traffic discussion will continue at the next meeting.

6. Miscellaneous Business

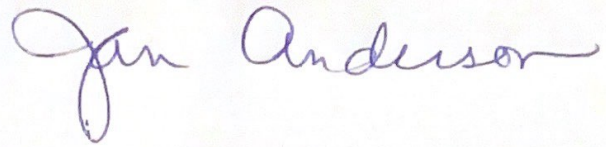
The next meeting of the Public Safety Committee will be Wednesday, August 6, 2024 at 11:00am.

7. Adjournment

Council Member Anderson made a motion to adjourn, and Council Member Bogosian seconded the motion. The meeting was adjourned at 9:57am.

Respectfully submitted,

Nicole DeNeane
City Clerk



2024 Traffic Observations, IOP Connector (SC 703)

The theoretical capacity of a two-lane two-way road is about 24,000 vpd (vehicles per day) usually reported in an average annual daily traffic volume (aadt). Capacity at intersections is usually the limiting factor on urban streets and is measured in vehicles per hour (vph). A single lane at an intersection has an ideal capacity of 2000 vph but many factors affect that capacity.

Factors affecting roadway capacity:

- 1) Peaking characteristics: Traffic on the island is atypical, having no unique am (7-9) or pm (4-6) peak periods but rather increases gradually in the morning until 10 or 11 am, remaining high until late afternoon when it gradually decreases. So we get more efficient use of the roads throughout the day.
- 2) Day of the week: weekday traffic flow is usually highest during am and pm rush hours; island traffic is highest during off-peak times on weekdays and on weekends. This creates a signal timing opportunity different from Mt Pleasant's needs.
- 3) Directional distribution: traffic flow is more balanced on and off the island than for off-island roads. This is also more efficient use of roadway.
- 4) Proportion of heavy trucks (18 wheelers): the volume of heavy trucks is low which also business and contributes to maximizing capacity. Most of our "Trucks" are pickup trucks and vans. Only construction supplies are delivered by heavy trucks.
- 5) Driveways: Vehicles entering and exiting driveways slow traffic and may cause delays. Fortunately there are no driveways on the Connector, maximizing road capacity.
- 6) Parking: vehicles parking and unparking can reduce roadway capacity. There is no parking along the Connector, maximizing capacity.
- 7) Signal green time allocated to an intersection approach is the single greatest factor affecting capacity. There are two intersections at each end of the Connector (at Rifle Range and Palm Blvd) that affect the Connector's capacity. Because signal time is split among four or more separate phases, Connector capacity is reduced by as much as half or more at Rifle Range Rd. and possibly by a third at Palm Blvd. Additional through and turn lanes added at intersections increase capacity.

Traffic Data

- 1) Traffic volumes on the Connector consistently exceed 20,000 vpd throughout the year, and are over a theoretical capacity of 24,000 vpd throughout the summer season. Volumes have been record over 29,000 vpd every Saturday in June 2024.
- 2) Intersection capacity is harder to calculate without turning movement volumes and signal timing data but it is clear that the volumes cannot be processed through the two intersections as the signals are timed today. A signal timing study for these intersections will allow the intersections to function more efficiently and somewhat relieve congestion.
- 3) If the connector is restriped to include one lane onto the island and two lanes off of the island, the additional lane will increased stacking capacity and improve flow off of the island and through the Rifle Range Rd. intersection.
- 4) If the two signals are interconnected, then traffic would flow more smoothly off of the island. However, the limiting factor today is the capacity of the Rifle Range Rd. Intersection to process island traffic.
- 5) It appears that 2024 traffic volumes on the Connector are similar to 2023 volumes which may indicate that the road has reached its limit. When roadway capacity is reached, any increases result in gridlock and throughput is seriously impaired. We have experienced that condition several time this summer when it has taken more than an hour to get on or off the island.
- 6) It appears that delays increase when one-way volumes on the Connector exceed 1100 vph which is occurring as early at 11 am on our busiest days.
- 7) The highest volumes on and off of the island occur during weekday off-peak times and on weekends. In contrast Mt. Pleasant traffic volume is highest on weekdays during am and pm rush hours. There is an opportunity to capitalize on this difference in need at the Rifle Range Rd. Intersection by reallocating weekday off-peak signal time (10 am - 4:30 pm) and on weekends to benefit island traffic without jeopardizing traffic flow on other approaches.

ORDINANCE 2024 – XX
AN ORDINANCE TO AMEND TITLE 6 HEALTH AND SANITATION,
CHAPTER 2 ANIMALS, ARTICLE A GENERAL PROVISIONS TO INCLUDE
PROHIBITIONS AGAINST FEEDING WILDLIFE

WHEREAS, the City of Isle of Palms has a significant and growing wildlife population within City Limits; and

WHEREAS, the intentional feeding of wildlife encourages concentration and growth of animals in urbanized areas, which poses a hazard to humans, pets and plantlife; and

WHEREAS, the improper and intentional feeding of wildlife disrupts animal’s natural habitats as well as their feeding and foraging habits, as they become dependent upon human provided food sources; and

WHEREAS, the Isle of Palms City Council finds that regulating the feeding of wildlife is imperative to the health, safety and welfare of the animals and also to the City of Isle of Palms and its residents; and

WHEREAS, Isle of Palms City Council has the authority to enact new sections of its Code of Ordinances when deemed to be in the best interest of the citizens of the City, and now desires to do so as displayed below.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Councilmembers of the City of Isle of Palms, in Council assembled, that Section 6-2-8 and 6-2-9 be included under Title 6, Chapter 4, Article A of the City of Isle of Palms Code of Ordinances as follows:

SECTION 1. That Section 6-2-8 “Definitions” and Section 6-2-9 “Feeding Wildlife” be included to state as follows:

Section 6-2-8 Definitions

As used in this Ordinance, the following terms shall have the meanings indicated:

Wildlife – Animals that have not been domesticated or tamed and are usually living in a natural environment, including both game and nongame species such as deer, coyotes, opossums, raccoons, skunks and waterfowl.

Waterfowl – Any bird that frequents the water; an aquatic fowl, including but not limited to ducks, geese, swans, heron and egrets.

6-2-9 Feeding Wildlife

- (a) No person shall purposely feed or make food available for consumption by wildlife on private or public property within the City.
- (b) No person shall recklessly feed or make food available for consumption by wildlife on private or public property within the City.
- (c) Each property owner or person having control of the property shall have the duty to remove any materials or devices placed on the owner's property in violation of this section.
- (d) Nothing in this section shall apply to any agent of the City, County, State of South Carolina or Federal Agency lawfully engaged in a wildlife management program.

SECTION 2. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, ON THE _____ DAY OF _____, 2024.

Phillip Pounds, Mayor

(Seal)
Attest:

Nicole DeNeane, City Clerk

First Reading: _____

Public Hearing: _____

Second Reading: _____

Ratification: _____

INTEROFFICE MEMORANDUM

TO: DESIREE FRAGOSO, CITY ADMINISTRATOR

FROM: CHIEF KEVIN CORNETT

SUBJECT: POLICE DEPARTMENT RANK TITLE CHANGE PROPOSAL

DATE: 7/19/2024

CC:



This memorandum is being drafted as a proposal to change the rank title of the second in command position within the police department.

Currently, the second in command of the police department is identified by the rank and title of captain. In reviewing the rest of the city departments, the public works department and recreation department title their second in command as an assistant director while the fire department and administrative staff title the second in command as a deputy administrator or chief. Additionally, in reviewing other law enforcement agencies in the area Sullivan's Island Police Department, Mount Pleasant Police Department, Summerville Police Department, Charleston Police Department and North Charleston Police Department all identify their second in command with the title deputy chief or executive deputy chief.

I am proposing that we change the title of the second in command position to deputy chief or assistant chief. This will not result in any change to pay, step or grade for the position. This change would be to the title only. It would bring our department in line with the other city departments and with most local police departments.



Position Description

To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.

Job Title:	Police Deputy Chief
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Department: Police
Pay Grade: G10
FLSA Status: Non-Exempt

JOB SUMMARY

The purpose of this position is to serve as the commanding officer of a work unit. Incumbents in this class perform various administrative duties relating to the planning, coordinating, and executing of policing functions. Incumbents work within broad guidelines and departmental rules, policies, and procedures when determining the most appropriate way to carry out departmental functions. As a member of the department's senior management team, participates in decision-making regarding the overall operation and direction of the police department.

ESSENTIAL JOB FUNCTIONS:

- Serves as the second in command of the police department.
- Assists the Police Chief in the planning, organizing, and directing of the overall functions of the department.
- Supervises, trains, and directs Support Services supervisors and personnel or Patrol supervisors and personnel depending on assigned role. Meets daily with command staff and the Chief; and oversees daily work schedules and makes assignments as required by the needs of the service.
- Researches and develops draft department policies, procedures and City law enforcement ordinances as required by the Police Chief in implementing directives from the City Administrator and City Council.
- Enforces departmental rules, regulations, procedures, and work methods, imposes disciplinary action when necessary.
- Supervises and coordinates the activities of the divisions within the assigned role as either Patrol Commander or Support Services Commander to support the effective, efficient and professional delivery of police services to the community.
- Provides assignments and instructions to members of Department, provides them with needed advice and assistance when difficult and unusual problems arise, and checks their work to see that proper procedures are followed, that reasonable standards of workmanship, conduct, and output are maintained, and that desired police objectives are achieved.
- Ensures that division personnel are assigned to shifts or working units which provide optimum effectiveness in terms of current situations and circumstances governing deployment.

- Handles grievances, maintains departmental discipline and the general conduct of personnel.
- Assists with the development of the annual budget proposal.
- Prepares and delivers public addresses on crime prevention and general public notices.
- Conducts performance appraisals of the division supervisors and reviews the monthly chronological entries of other personnel.
- Assists in the development of long-range manpower and equipment estimates and ensures the proper complement of personnel to support all regular and special duty law enforcement activities.
- Prepares and reviews operational and administrative reports for the Chief of Police.
- Develops and manages training programs for new personnel.
- Ensures operation of equipment by practicing responsible use, completing preventive maintenance requirements, following manufacturer's instructions, and evaluating new equipment and techniques.
- Prepares special and regular department reports, such as crime summaries and regular department reports.
- Responds to serious crime incidents and directs crime scene activities in the absence of the Police Chief.
- Prevents crime by explaining and enforcing applicable federal, state, and local laws and ordinances; teaching preventive, protective, and defensive tactics; mediating disputes; patrolling assigned area; responding to notices of disturbances; conducting searches; observing suspicious activities; and detaining suspects.
- Apprehends suspects by responding to complaints and calls for help, observing violations, and making arrests.
- Conducts criminal investigations by gathering evidence, interviewing victims and witnesses, and interrogating suspects.
- Documents observations and actions by radioing information and completing reports.
- Refers to policy and procedures manuals, computer manuals, codes / laws / ordinances / regulation, publications, and reference texts, etc.
- Performs other related duties as assigned.

MINIMUM REQUIREMENTS TO PERFORM WORK:

- High school diploma or equivalent;
- Four (4) years of experience in law enforcement, two (2) years of which have been in supervisory positions; and
- Or equivalent education and/or experience.
- Achievement and maintenance of firearms proficiency according to departmental standards.
- Completion of advanced training courses in all areas of law enforcement.
- Possession of a valid South Carolina driver's license.
- Possession of, or ability to obtain within six (6) months of employment, Red Cross or other accredited certification in Cardio-Pulmonary resuscitation (CPR).

Knowledge, Skills and Abilities:

- Knowledge of state, local and federal laws pertaining to the general exercise of law enforcement activities.
- Knowledge of the principles, practices, and procedures of jurisdictions.
- Knowledge of advance law enforcement methods.
- Knowledge of department procedures and commitment to chain of command.
- Knowledge of management, planning and supervisory methods and procedures.

- Knowledge of City and local geography.
- Knowledge of the use and care of firearms.
- Knowledge of equipment typical of law enforcement duties.
- Knowledge in the use of computers, including word processing and permitting software; calculator, portable radio, phone, fax, audio and camera, and other related equipment.
- Skill in organizing, directing, and supervising the work of others.
- Ability to manage people and to develop department policies and procedures.
- Ability to communicate well verbally and in writing with the general public and the news media.
- Ability in written and oral communication.
- Ability to work well with other City officials and the general public.
- Ability to perform vigorous physical ability.
- Ability to maintain physical conditioning to be able to perform all duties of police officer on Isle of Palms according to departmental standards.
- Ability to operate various types of vehicles including a variety of law enforcement equipment.
- Ability to work an irregular schedule, which includes holidays, evenings, and/or varying hours, as assigned.

PHYSICAL DEMANDS:

The physical demands consist of medium work which requires exerting up to 50 pounds of force occasionally, and/or up to 30 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects The incumbent must have the ability to balance while maintaining body equilibrium; climb, crawl, and crouch by bending the body downward; use hands and fingers to feel, grasp, and handle; hear by perceiving the nature of sounds at normal speaking levels; kneel by bending legs to come to a rest; mental acuity; use hands and arms to lift, pull, push, and reach; make repetitive motions; speak and talk, stand, walk, and stoop; and use visual acuity by viewing things including color, depth perception, and field vision.

WORK ENVIRONMENT:

Work is typically performed in a variety of daily environmental conditions, both indoors and mostly outdoors, with exposure to wide and extreme temperature variations including wetness and/or humidity.

The City of Isle of Palms has the right to revise this position description at any time, and does not represent in any way a contract of employment.

Employee Signature

Date

Supervisor (or HR) Signature

Date